

**St. David's South Austin Medical Center
Department of Pediatrics**

Rules and Regulations

I. Name and Purpose

- A. The department shall be designated Department of Pediatrics.
- B. The department shall carry out the functions and directives specified in the medical staff bylaws concerning purposes and function of the department insofar as applicable to the practice of pediatrics at St. David's South Austin Medical Center.

II. Functions and Responsibilities

- A. The department shall:
 - 1. assist the Medical Executive Committee and the Board in the granting and delineation of medical privileges;
 - 2. monitor and assess the quality of pediatric care at the St. David's South Austin Medical Center by conducting continuous, ongoing evaluation of the quality of patient care;
 - 3. coordinate patient care activities and responsibilities with other departments;
 - 4. provide support and education to physicians, nurses, and other personnel involved in the care of pediatric patients;
 - 5. participate and assist in establishing and monitoring policies and guidelines for care in the newborn nursery;
 - 6. perform other such functions as may be necessary or appropriate related to pediatric care at St. David's South Austin Medical Center;
- B. The department shall assist in formulation and implementation of medical staff rules relating to pediatric care.

III. Membership in the Department

- A. Membership in the Department of Pediatrics will be limited to physicians who are board certified in Pediatrics or have completed an approved American Residency in Pediatrics.
- B. Active staff members will be expected to attend departmental meetings as required in the medical staff bylaws; participate on committees and subcommittees; and participate in department functions as required by medical staff bylaws.
- C. All active and associate department members and those who exceed 12 patient contacts in the 12 months prior to their reappointment due date, except those whose privileges are delineated in subspecialties only, will be required to participate in the emergency department call schedule.

IV. Operation of the Department

- A. The department shall elect a chairperson and vice-chairperson as specified in the Medical Staff Rule and Regulations.

- B. The chairperson will preside over department meetings and represent the department on the Medical Executive Committee.
- C. In the absence of the chairperson, the vice chairperson will assume all of the duties of the chairperson and shall be expected to perform such duties and supervision as has been assigned to him by the Chief of Service.
- D. Only department members of active staff status will be eligible to hold department office.
- E. Election of officers, terms, and removal of officers will be done as stipulated by the medical staff bylaws.
- F. All department members of active staff status are eligible to vote at department meetings.
- G. A simple majority vote with a quorum of voting members present is required for approval of department matters and to amend these rules and regulations with concurrent approval of the Medical Executive Committee and Board of Trustees.
- H. Regular meetings of the department shall be held in accordance with the Bylaws, Rules and Regulation of the Medical Staff.

V. Privileges

- A. The department and/or department chairperson will make recommendations to the Credentials Committee concerning the granting of pediatric privileges. The department chairperson may request the assistance of other staff members in evaluating privilege requests.
- B. In recommending and delineating privileges, the department will consider:
 1. the degree of patient care complexity, level of risk to the patient and level of training and experience required of the physician;
 2. the degree and quality of specialty training in pediatrics received by the physician;
 3. demonstration of appropriate experience and competence;
 4. the need for the specified service at the hospital; and
 5. the best interest of the hospital.
- C. Credentialing Criteria:

ABILITY TO PERFORM PRIVILEGES REQUESTED: Must be documented by the applicant's signed statement that no health problems exist which could affect his or her practice. This is documented in the application for appointment or reappointment.

CURRENT LICENSURE: Documentation of current Texas state medical license must be provided. **All physicians attending a delivery in the capacity of a caregiver to the newborn must be certified in advanced pediatric/neonatal resuscitation. Physicians must recertify every three years.**

TRAINING/EXPERIENCE REQUIREMENT:

Pediatrics: Successful completion of an ACGME approved residency training program in Pediatrics

or board certification by the member board of the American Board of Medical Specialists. Must have experience and competence to carry out the management of medical patients.

Subspecialties of Pediatrics: Successful completion of an ACGME approved residency training program in Pediatrics and evidence of additional fellowship training or board certification in the appropriate subspecialty. Evidence of experience and competence to manage advanced consultation in complex diagnoses.

DEMONSTRATED CURRENT COMPETENCE:

For Initial Granting of Privileges: Competence must be documented and verified in writing by individuals personally acquainted with the applicant's professional and clinical performance. For invasive procedures, documentation should address the types of procedures performed, demonstrated skill, appropriateness, and successful outcomes. For non-invasive procedures, types and successful outcomes of medical conditions managed by the applicant should be documented.

For Renewal of Privileges: Competence must be demonstrated by an adequate volume of experience as determined by the Chief of the Department with successful outcomes and documented by the results of performance-improvement activities, peer recommendations, and/or departmental/clinical service recommendations.

Criteria for Circumcision Privileges:

- Initial request** - Training (can be proctored with experienced physician) and five cases
- Renewal request** – Five cases per year

VI. Performance Improvement:

- A. The department shall participate in performance improvement and peer review functions in accordance with the processes outlined in the organizational performance improvement plan and medical staff bylaws.

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| <p>APPROVED BY PEDIATRICS DEPARTMENT:</p> <p>8/14/08</p> |
| <p>APPROVED BY MEDICAL EXECUTIVE COMMITTEE:</p> <p>9/12/08</p> |
| <p>APPROVED BY BOARD OF TRUSTEES:</p> <p>9/18/08</p> |